

2025 Pembroke  
Community  
Scholarship  
Years 10-11

Application  
Form



Pembroke

# Pembroke School Foundation gratefully acknowledges that this scholarship is funded by the Pembroke School community.

## Background

The **Pembroke Community Scholarship** has been made available specifically for low income families who aspire to an excellent education but are not able to fund an Independent School Education for their child due to disadvantage (disadvantage may be determined by one or a combination of the following factors; social or financial disadvantage or adverse personal circumstances).

This scholarship is open to new students who wish to enter Year 10 or 11 at Pembroke in 2025.

This **Pembroke Community Scholarship** will be offered to one student for up to three years depending on the year level of entry. There will only be one scholarship holder in any given year who may be a boy or a girl.

The Scholarship will not be awarded every year. Pending availability of funding, the Scholarship will pass from one recipient to the next, that is, once the current recipient's education is completed the next will be offered to follow immediately thereafter upon consultation and approval from the Principal.

## Selection Criteria

- Students awarded the **Pembroke Community Scholarship** will be expected to participate fully and to the best of their ability in the academic life of the school and be able and willing to contribute widely to the School's co-curricular programme. Preference will be given to students displaying capability academically and/or in a co-curricular activity.
- The successful recipient will have the capacity to conduct themselves at all times in a manner presenting a positive role model to others and as an outstanding ambassador for their school, their family, community and the scholarship they represent.
- The Scholarship will be awarded based on applicants being able to demonstrate financial hardship or adverse personal circumstances that would otherwise prevent them from enrolling at Pembroke School. Please provide a statement of verifiable income, expenditure, assets and liabilities.
- Candidates will be eligible to enter Years 10 or 11 in 2025.
- Candidates must hold Australian citizenship or permanent residency status in Australia.

## Obligations

- Students are expected to adhere to Pembroke School attendance expectations, School Policies and Guidelines including the School Behaviour Guide. All relevant policies are included on the School website.
- All details related to this application and to the successful recipient will remain confidential to Pembroke School.
- An anonymised summary of the successful application may be provided to the Scholarship donors, for information only.

## Benefits

The financial value of the **Pembroke Community Scholarship** totals:

- 100% remission on tuition fees.
- The 2023 Local Tuition and Boarding Fee Schedule is available [here](#).

## Application Process

**These are fees associated with student enrolment at Pembroke.**

- Application Fee of \$110 and Admission Fee of \$750 (normally payable once a formal Offer of Admission to Pembroke School has been made and accepted by completing Acceptance of Offer of Admission Contract).
- The School will advertise the **Pembroke Community Scholarship** when scholarships are to be offered.
- Application forms, obtainable from the School website, will require the following information and materials:

- name and personal details
- a statement of academic record and other relevant achievements
- official attendance records from the applicant's previous school for 12 months preceding the application date
- a written reference from one person known well by the family and the student (ideally a former teacher or School Principal)

**Photocopies are sufficient as it is not possible to return originals.**

- a personal statement completed by the student describing their motivation for applying for this Scholarship and desire to fulfil and uphold the obligations attached to this Scholarship
  - a personal statement completed by the parent in support of the Scholarship application and obligations attached to the Scholarship. A brief statement should be attached regarding the need for financial support including details of financial situation and/or personal circumstances
  - Copy of birth certificate
- Short-listed candidates will be invited to Pembroke School for an interview with the Principal.

# Student Application and Personal Statement Form

## Applicant Details

Please note our preferred method of correspondence is email.

Title <input type="checkbox"/> Mr <input type="checkbox"/> Miss	Family Name:	
Given Name:	Preferred Name:	
Date of Birth:	Age:	Year Level in 2024:
Home Address:		
	Suburb:	
State:	Postcode:	
Postal address (if different to above):		
	Suburb:	
State:	Postcode:	
Telephone (home):	Mobile:	
Email:		

**Are you of Aboriginal or Torres Strait Islander descent?** (please select one of the following boxes).

☐ Aboriginal ☐ Torres Strait Islander ☐ Both Aboriginal and Torres Strait Islander ☐ Prefer not to disclose

### Current Living Arrangements

Please indicate your current living arrangements by selecting one box from the list below.

<input type="checkbox"/> Full time boarder (name school/hostel)	
<input type="checkbox"/> Living in home community with family	<input type="checkbox"/> Living in home community without family
<input type="checkbox"/> Living away from home community with family	<input type="checkbox"/> Living away from home community without family
<input type="checkbox"/> Other (please provide details)	

## Current School

Please provide details of the school you are currently attending. Proof of enrolment and your most recent official school report (including subjects completed and results) must be submitted with this application. Documentation must be on school letterhead and signed by the Principal or other authorised school representative.

Name of school:

Address of school:

Suburb:

State:

Postcode:

School telephone:

School email:

Please select one of the options below to indicate the type of school you are currently attending.

☐ Government school

☐ Independent school

☐ Other (please provide details)

☐ Catholic school

Please provide details of a contact person at this school.

Family Name:

Given Names:

Position (eg education officer, principal, teacher, counsellor etc):

Telephone:

Mobile:

Email:

Please provide details of the **last primary school** you attended.

Name of school:

Address of school:

Suburb:

State:

Postcode:

Year level completed:

## Questions for the Student Applicant

In the following section please answer all of the questions to support your application.

1. What are your favourite subjects and why?

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2. What would you like to do when you finish your secondary schooling?

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3. Have you represented your school or community in any way (e.g. student groups, school captain or leader, community groups, sporting teams etc)? List any awards or certificates that are relevant to this application.

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4. Please give clear examples where you have shown good leadership skills.

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5. Have you previously received a grant or scholarship?

☐ Yes ☐ No (If Yes, please provide details below, including source, reason, amount and date)

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6. Are you involved in any community activities outside of school?

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7. What are your hobbies and interests?

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8. Please provide an introduction to your family and home life.

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9. Is there anything else you would like us to know that is relevant to this application?

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## Application Process

A requirement of the application process is that shortlisted applicants attend an interview with their parents or guardian. This interview is to establish whether or not you meet the requirements set out in the program guidelines.

Do you agree to this? ☐ No ☐ Yes

## Agreement and Signature

By submitting this application, I confirm that the information in this form is true and complete, and I understand and accept the conditions of application set out in this form. I will provide documentary evidence in support of this application where requested.

Signature/s:

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Name:

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Date:

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## Personal Statement

**This application must be accompanied with a Personal Statement written by the student applicant, using the form Personal Statement provided. This statement must be the applicant's own handwriting and about 250 words.**

# Parent/Guardian Consent Form

In support of this application for the **Pembroke Community Scholarship** Pembroke School is committed to protecting the privacy and confidentiality of your information. Pembroke School is bound by the Privacy Amendment (Private Sector) Act 2000 and the National Privacy Principles. A copy of the National Privacy Principles can be found at **[www.privacy.gov.au/publications/npps01.html](http://www.privacy.gov.au/publications/npps01.html)**

**This form must be submitted with the Student Application.**

## Parent/Guardian Details

Please note our preferred method of correspondence is email, otherwise all mail will be sent to the postal address.

### Parent/Guardian 1

Family Name:	Given Names:
Relationship to applicant (eg mother, father, guardian):	
Home Address:	
	Suburb:
State:	Postcode:
Postal address (if different to above):	
	Suburb:
State:	Postcode:
Telephone (home):	Mobile:
Telephone (work):	Facsimile:
Email:	



**Parent/Guardian 2** (if applicable)

Family Name: \_\_\_\_\_ Given Names: \_\_\_\_\_

Relationship to applicant (eg mother, father, guardian): \_\_\_\_\_

Home Address: \_\_\_\_\_

Suburb: \_\_\_\_\_

State: \_\_\_\_\_ Postcode: \_\_\_\_\_

Postal address (if different to above): \_\_\_\_\_

Suburb: \_\_\_\_\_

State: \_\_\_\_\_ Postcode: \_\_\_\_\_

Telephone (home): \_\_\_\_\_ Mobile: \_\_\_\_\_

Telephone (work): \_\_\_\_\_ Facsimile: \_\_\_\_\_

Email: \_\_\_\_\_

### Questions to support your child's application

In the following section please answer all of the questions to support your child's application.

1. Why do you want your child to attend Pembroke School?

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2. How would you describe your child's personality?

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3. Please tell us about your child's hobbies, interests or talents.

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4. What do you see as being your child's major achievements?

5. How do you think your child will adapt to living away from home (if boarding)?

6. How often will you be able to visit your child if they are living away from home?

7. How will you support your child to complete Year 12?

8. What educational goals do you have for your child?

9. Does your child have any medical conditions or special needs that we should know about?

10. If you would like to make any further comments in support of your child's application (including information about extracurricular activities, special interests or certificates awarded) please make these below.

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## Agreement and Signature

I/we confirm that the information in this form is true and complete;

- Understand and accept the 'obligations' and criteria as set out under the "Scholarship Obligations" in the Pembroke Community Scholarship brochure.
- From time to time Scholarship recipients may be invited to provide feedback and/or meet with the Principal or Pembroke representative.
- All details related to this application will remain confidential to Pembroke School.
- An anonymised summary of the successful application may be provided to the Scholarship donors, for information only.

Signature/s:

Name:

Date:

# Statement of Financial Affairs

## 1. Statement of Income and Expenses

**Income from all sources after tax and Medicare levy** (tick the period that the following income and expenses refer to)

☐ Weekly ☐ Fortnightly ☐ Monthly

Net Income from employment (after tax, Medicare levy and all other deductions)	\$
Average Centrelink benefits	\$
Other Social Security Benefits (cash payments only)	\$
Maintenance Received	\$
Rental income	\$
Dividend Income	\$
Other Sources of Income (As detailed below):	
	\$
	\$
	\$
	\$
	\$
	\$
	\$
2A Total Income	\$

### Expenses

Rent or mortgage payments	\$
Rates	\$
Food	\$
Phone/s: Land lines, mobiles, internet, cable tv	\$
Electricity and gas	\$
Medical Insurance	\$
Medical/Chemist	\$

Car payments to secured creditor	\$
Car fuel, registration and Insurance	\$
Car Repairs and Maintenance	\$
Transport Expenses	\$
Other Insurances	\$
School Fees and expenses	\$
Child care	\$
Child support and maintenance payments	\$
Extra curricular activities for children (sport, music lessons etc)	\$
Clothing, shoes, hairdressers etc	\$
Incidentals: entertainment, alcohol, cigarettes, books, magazines	\$
Other Expenses:	
	\$
	\$
	\$
	\$
	\$
2B Total Expenses	\$
Uncommitted Income (2A-2B) (i.e. total income less total expenses)	\$

## 2. Statement of Assets and Liabilities

### Assets

Description	Jointly Owned	Value
Cash		\$
Cash Deposits		\$
Residence Address	<input type="checkbox"/> Yes <input type="checkbox"/> No	\$
Investment Property/Properties		
Address:	<input type="checkbox"/> Yes <input type="checkbox"/> No	\$
Address:	<input type="checkbox"/> Yes <input type="checkbox"/> No	\$
Address:	<input type="checkbox"/> Yes <input type="checkbox"/> No	\$
Address:	<input type="checkbox"/> Yes <input type="checkbox"/> No	\$
Holiday Home/s		
Address:	<input type="checkbox"/> Yes <input type="checkbox"/> No	\$
Address:	<input type="checkbox"/> Yes <input type="checkbox"/> No	\$

Car/s

Make and Model:	<input type="checkbox"/> Yes <input type="checkbox"/> No	\$
Make and Model:	<input type="checkbox"/> Yes <input type="checkbox"/> No	\$
Make and Model:	<input type="checkbox"/> Yes <input type="checkbox"/> No	\$
Insurance Bonds	<input type="checkbox"/> Yes <input type="checkbox"/> No	\$
Jewellery, Antiques, Artifacts etc	<input type="checkbox"/> Yes <input type="checkbox"/> No	\$
Debtors (Money owed to you)	<input type="checkbox"/> Yes <input type="checkbox"/> No	\$
Business assets:	<input type="checkbox"/> Yes <input type="checkbox"/> No	\$
	<input type="checkbox"/> Yes <input type="checkbox"/> No	\$
	<input type="checkbox"/> Yes <input type="checkbox"/> No	\$
	<input type="checkbox"/> Yes <input type="checkbox"/> No	\$
	<input type="checkbox"/> Yes <input type="checkbox"/> No	\$
	<input type="checkbox"/> Yes <input type="checkbox"/> No	\$
Capital distribution from a trust:		\$
		\$
		\$
		\$
		\$
Other:	<input type="checkbox"/> Yes <input type="checkbox"/> No	\$
	<input type="checkbox"/> Yes <input type="checkbox"/> No	\$
	<input type="checkbox"/> Yes <input type="checkbox"/> No	\$
	<input type="checkbox"/> Yes <input type="checkbox"/> No	\$
	<input type="checkbox"/> Yes <input type="checkbox"/> No	\$
	<input type="checkbox"/> Yes <input type="checkbox"/> No	\$
	<input type="checkbox"/> Yes <input type="checkbox"/> No	\$
	3A Total Assets	\$

**Liabilities**

Description	Secured	Value
Bank Overdraft / Outstanding amount on line of credit	<input type="checkbox"/> Yes <input type="checkbox"/> No	\$
Mortgage/Loans secured on Residence		
Address:	<input type="checkbox"/> Yes <input type="checkbox"/> No	\$

## Mortgage/Loans secured on Investment Property/Properties

Address:	<input type="checkbox"/> Yes <input type="checkbox"/> No	\$
Address:	<input type="checkbox"/> Yes <input type="checkbox"/> No	\$
Address:	<input type="checkbox"/> Yes <input type="checkbox"/> No	\$
Address:	<input type="checkbox"/> Yes <input type="checkbox"/> No	\$

### Mortgage/Loans secured on Holiday Homes

Address: ☐ Yes ☐ No \$

Address: ☐ Yes ☐ No \$

### Vehicle/s Finance or Loans

Make and Model:	<input type="checkbox"/> Yes <input type="checkbox"/> No	\$
Make and Model:	<input type="checkbox"/> Yes <input type="checkbox"/> No	\$
Make and Model:	<input type="checkbox"/> Yes <input type="checkbox"/> No	\$
Credit Card Debt	<input type="checkbox"/> Yes <input type="checkbox"/> No	\$
Credit Card Debt	<input type="checkbox"/> Yes <input type="checkbox"/> No	\$
Credit Card Debt	<input type="checkbox"/> Yes <input type="checkbox"/> No	\$
Personal Loans	<input type="checkbox"/> Yes <input type="checkbox"/> No	\$
Personal Loans	<input type="checkbox"/> Yes <input type="checkbox"/> No	\$
Personal Loans	<input type="checkbox"/> Yes <input type="checkbox"/> No	\$
Personal Loans	<input type="checkbox"/> Yes <input type="checkbox"/> No	\$

Other Debts (money owed to a third party, including interest free loans)

	<input type="checkbox"/> Yes <input type="checkbox"/> No	\$
	<input type="checkbox"/> Yes <input type="checkbox"/> No	\$
	<input type="checkbox"/> Yes <input type="checkbox"/> No	\$
	<input type="checkbox"/> Yes <input type="checkbox"/> No	\$
	<input type="checkbox"/> Yes <input type="checkbox"/> No	\$
	<input type="checkbox"/> Yes <input type="checkbox"/> No	\$
	3B Total Assets	\$
	Surplus/(Deficit) of Assets Less Liabilities (3A-3B)	\$

### 3. Summary

Please provide an outline of any change in circumstances that have contributed to your current financial difficulties.

SAMPLE



## 4. Declaration and Authority

### Person 1

Name: \_\_\_\_\_

Home Address: \_\_\_\_\_

Suburb: \_\_\_\_\_

State: \_\_\_\_\_ Postcode: \_\_\_\_\_

### Person 2 (to be completed if lodging a joint proposal)

Name: \_\_\_\_\_

Home Address: \_\_\_\_\_

Suburb: \_\_\_\_\_

State: \_\_\_\_\_ Postcode: \_\_\_\_\_

**1. I/We declare that the information set out in this application is complete, true and correct.**

**2. I/We authorise my/our Accountant/Financial Advisor:**

Name: \_\_\_\_\_

of \_\_\_\_\_

**to provide the School with such information regarding my/our financial position as the School may require.**

**3. I/We undertake to notify the School promptly of any significant change in my/our financial position.**

### Person 1

Signature/s: \_\_\_\_\_ Date: \_\_\_\_\_

### Person 2

Signature/s: \_\_\_\_\_ Date: \_\_\_\_\_

If you have received assistance in completing this form, the person providing the assistance should sign the statement below.

Signature/s: \_\_\_\_\_ Date: \_\_\_\_\_

Name: \_\_\_\_\_

Address: \_\_\_\_\_

Suburb: \_\_\_\_\_

State: \_\_\_\_\_ Postcode: \_\_\_\_\_

Reason the person required your assistance:

\_\_\_\_\_

## Important Information

All required forms for the application process are provided in this pack, or they can be downloaded from the Pembroke School website at [www.pembroke.sa.edu.au](http://www.pembroke.sa.edu.au).

## Checklist

Your application will not be considered if you do not submit the following information. Please use the following checklist to ensure all relevant information is submitted:

### ☐ **Student Application Form**

(all sections must be completed and the form must be signed by the applicant)

### ☐ **Personal Statement**

(250 words to be completed by the applicant in their own handwriting)

### ☐ **Student Reference**

(to be completed by someone well known by the family and applicant, ideally a former teacher/School Principal and not an immediate family member)

### ☐ **Parent/Guardian Consent Form including statement regarding the need for financial support**

(all sections must be completed and signed by the parent/guardian)

### ☐ **Academic record and other relevant achievements**

(on school letterhead and signed by the Principal/authorised school representative)

### ☐ **Attendance records**

(to be supplied by the applicant's previous school for 12 months preceding the application date)

### ☐ **Copy of applicant's birth certificate**

### ☐ **Return before 4 pm Monday 30 October 2023**

**Applications Open: Friday 1 September 2023**

**Applications Closing Date: Monday 30 October 2023**

**Please forward to: (emailed is the preferred option)**

### **Private & Confidential**

Mr Mark Staker  
Principal  
Pembroke School  
342 The Parade  
Kensington Park SA 5068  
By email: [principal@pembroke.sa.edu.au](mailto:principal@pembroke.sa.edu.au)

### **For further information please contact:**

Ms Sandy Luong  
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Pembroke School  
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[scholarships@pembroke.sa.edu.au](mailto:scholarships@pembroke.sa.edu.au)

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